

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**February 16, 2015**

Selectmen Present: Chair Abigail Arnold and Betsy Hardwick and Scott Carbee

Staff Present: Town Administrator Michael Branley and Police Chief Stephen Bell

Also present: Jan Hicks, Lisa Bourbeau, Becky Moul, Henry Kunhardt, John Arnold, Polly Freese, Charlie & Sarah Pyle, Warren Kiblin, Michael Petrovick, Heritage Commission Members Elly Miles, Michele Ferencik, Lisa Stewart, and BJ Carbee

**CALL TO ORDER:** Abigail called the meeting to order at 6:30.

**Appointments**

1. Police Chief Bell stated he had been out sick last week and then was at the Academy teaching firearms. He stated that there had been a few incidences where cars went off the road due to the road conditions and some problems with mailboxes in the north end area being egged. However there was no damage to the mailboxes, it was just a nuisance.
2. Mike said Alan Gould (Police Consultant) had contacted him to set up a meeting. Alan would like to meet with the Board first, then with the Board and the Chief together. Mike will contact Steve and Alan and try to coordinate a meeting for next week.
3. Becky Moul, Chair of Waste Disposal Committee, is requesting permission from the Board to spend up to \$1500 on engineering and/or site work for the pad under the scrap metal pile. The Board and Becky discussed possible people who may be capable of assisting.

**Motion:** Abigail made a motion to allow the Waste Disposal Committee to spend up to \$1500 for engineering. All in favor.

4. Michael Petrovick & The Heritage Commission – Abigail stated tonight's objective is to narrow down the design criteria. Michael P. has not yet had a response from LCHIP about the stage so that will be deferred for now. Michael P. has finished code research and Michael B. sent to Michael P. some information on the owner's rep after the last meeting and Michael P. is now working on the job description. Michael P. stressed that he needs a final design in order to produce drawings, specifications and an estimate of cost. Due to the use planned for the Town Hall, everything has to be strictly to code. He discussed the changes to the stage, where the meeting rooms will be and how the

sprinkler system will work. There was a discussion about the code and bathroom requirements for the building.

Michael P. stated he would like to meet again on March 2<sup>nd</sup> to discuss the revised design and have a discussion about the stage. Michele stated she wanted to ensure that the Heritage Commission was included in the process. The Board and Heritage Commission discussed their involvement in the project and agreed they would be invited to public meetings on the project and would be given periodic updates.

### **Items to Sign**

1. Payroll Manifest for 2/16/15
2. Payables Manifest 2/16/15

### **Correspondence**

1. Chief Bell's Weekly Report and Police Log for 2/5 to 2/11
2. Mike's weekly update
3. Two communications from NH DOT regarding red listed bridges
4. Two emails from Healthtrust advising of the cyber attack on Anthem and what they are doing to protect their members' personal information
5. Email from Jim Bosman commending the terrific job the highway Dept. has done on the roads during the past two weeks.
6. Email from James Garvin asking if the Board wants to include the Beehive in the National Register nomination. Charlie Pyle and the Board approve.
7. Two DOT cost estimates for Russell Station Road bridge and Old Country Road Bridge to be built in 2021 and 2022
8. MS-9 Report of Capital Reserve Funds and MS-10 Report of Common Trust Fund Investments submitted to NH DRA
9. Chief Bell's Weekly Report s for 1/28 to 2/4
10. Letter from Steve Griffin on behalf of the Old Meeting House saying that he received our communication about the trees
11. Letter from the Trustees of Trust Funds clarifying the memo that the Board sent regarding the status of the funds in the Capital Reserve for bridges
12. Email from George Sansoucy's office asking if we want them to perform an update of our utilities this year.

## **Old Business**

Mike stated that Bennington still wants to schedule a tri-town meeting. February 26<sup>th</sup> was agreed upon with February 24<sup>th</sup> as a back-up date.

Mike stated that Sarah Pyle asked about using the lower level of the Town Office to host a “Meet the Candidates Night” at 7:00 p.m. hosted by the Francestown News. Mike said he thought it would be okay and will put it on the calendar.

Mike indicated that he is still working on the annual report. He asked the Board if they would approve eliminating the Property Assessment pages since they are available online. Eliminating these pages would save approximately \$300 in printing costs. In lieu of these pages, a page noting that the assessment information is available online at the Town’s website or free-of-charge to any resident who requests it from the Selectmen’s Office.

The Fire Station’s roof was shoveled today at the request of the Fire Wards. Scott suggested the Horse Sheds and the Transfer Station should be done as well. Mike will call and schedule shoveling of the Horse Sheds and will take a look at the Transfer Station.

Mike put together a preliminary estimate for winter storm damage done by storm Juno for the FEMA Disaster Declaration. Mike said he received the documents that he requested that outline the information he feels is important regarding Crotched Mountain Golf Course and the time share, which are now separate. He said he requested documents relating to the same and he has received them. Mike said he will review the documents and contact their tax rep and hopefully, can come to some kind of settlement which can be submitted to the Board for approval.

**NEXT BOARD OF SELECTMEN MEETING:** February 23, 2015

**ADJOURNMENT:** The meeting was adjourned at 7:45 p.m.

Respectfully Submitted by Martha Callahan